Appendix 1
Overview and Scrutiny work programme 2018 to 2019

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Report of Welfare Reform Task and Finish Group	• Consider the report and recommendations of the Welfare Reform Task and Finish Group.	task and finish group report	task and finish group chair	Ensure effective arrangements Support people in receipt of welfare support and preventative services.	12 Sep 2018
Corporate Peer Challenge Report and Action Plan.	• Identify the priorities for action emerging from the recent corporate peer challenge. • Scrutinise the council's progress in implementing the report action plan.	corporate peer challenge report and action plan and progress report	Chief Executive	Shropshire Council is making good progress in implementing the peer challenge action plan.	12 Sep 2018
Report of the Budget and Investment and Income Task and Finish Group	• Consider the budget proposals and identify the priority areas for further consideration • Identify any likely impacts of the budget proposals and explore how these will be managed with the relevant officers and Portfolio Holders. • Scrutinise investment and income proposals	task and finish group report	Group Chair Head of Finance, Governance & Assurance	Proposals for investment and income generation are sound.	12 Sep 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q1 2018/19 Performance Report	• Consider the key underlying and emerging performance issues. • Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	12 Sep 2018
Complaints, Compliments and Comments	• Understand the nature of complaints, compliments and comments that the council receives. • Scrutinise how the council uses these Improve its services.	Analysis of complaints, compliments and comments received	Information, Intelligence and Insight Manager	Ensure that the council responds appropriately to complaints, compliments and comments, and uses them effectively Improve services.	12 Sep 2018
Corporate Peer Challenge Report and Action Plan – exception report	• Scrutinise progress against the action plan. • Identify areas for development and make recommendations for improvement.	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	14 Nov 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q2 2018/19 Performance Report	• Consider the key underlying and emerging performance issues. • Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	14 Nov 2018
Corporate Peer Challenge Report and Action Plan – exception report	• Scrutinise progress against the action plan. • Identify areas for development and make recommendations for improvement.	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	6 Mar 2019
Q3 2018/19 Performance Report	• Consider the key underlying and emerging performance issues. • Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	6 Mar 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Burial space	• Understand the demand for burial space in Shropshire, the council's obligations to provide burial space, and its proposals for future provision.	committee overview report presentation to committee	TBA	Shropshire Council provides appropriate space for burials.	10 Sep 2018
Emergency Planning	• Scrutinise Shropshire Council's arrangements for emergency planning.	committee overview report presentation to committee	Emergency Planning Manager	Ensure that Shropshire Council: • identifies the right priorities for its emergency planning • has in place suitable mitigation and • carries out appropriate training and awareness raising.	26 Nov 2018
Community Safety Strategy	• Understand the updated community safety strategy • Scrutinise the research underpinning any changes to the strategy.	committee overview report presentation to committee	Community Safety Manager	Assurance that the Community Safety Strategy identifies the right priorities for its work.	28 Jan 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Community Hubs	• Consider the development of plans for the creation of five community hubs. • Ensure that the proposals will meet any needs resulting from social prescribing.	topic briefing note committee overview report presentation to committee	TBA	Ensure that community hubs effectively meet the needs of Shropshire people.	18 March 2019

Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Public health budget and service provision	• Scrutinise future funding proposals. • Understand current commissioning for falls reductions and other muscular-skeletal traumas. • Examine how the local authorities uses tele health care.	committee overview report presentation to committee	Director, Adult Services		24 Sep 2018
Winter planning	• Scrutinise proposals to mitigate the effect of winter pressures on NHS services.	committee overview report presentation to committee	Shropshire Clinical Commissioning Group		24 Sep 2018
Stroke	•				
Delayed transfers of care	• Revisit progress with reducing delayed transfers of care. • Understand the impact of projects. • Understand the impact of winter pressures on delays. • Scrutinise readmission rates.	committee overview report presentation to committee	Chief Executive, Shrewsbury and Telford Hospital NHS Trust	To agree a course of action to build on local authority success in reducing delays.	19 Nov 2018

Ambulance services	• Understand how the service handles the most serious calls and the service's heaviest users. • Scrutinise how the service uses response times to deliver an effective service. • Provide feedback on a planned visit to the West Midlands Ambulance Service	Map of public defibrillators in Shropshire	Shropshire Clinical Commissioning Group		19 Nov 2018
Smoking cessation services	• Understand existing smoking cessation services • Scrutinise proposals for service change.	committee overview report presentation to committee	Director of Public Health		19 Nov 2018
Care Closer to Home		committee overview report presentation to committee	Director, Adult Services		21 Jan 2019
Future Fit consultation findings	• Consider the findings of consultations on Future Fit reconfiguration of NHS services in Shropshire, including Telford and Wrekin. • Scrutinise the response to consultation findings.	Consultation findings committee overview report presentation to committee	Chief Executive, Shrewsbury and Telford Hospital NHS Trust	Assurance that the consultation has been carried out thoroughly, and its findings acted upon appropriately.	21 Jan 2019

Better Care and Improved Better Care funds	• Consider the Improved Better Care Fund and its implications for Shropshire people. • Understand the outcomes of the fund and whether these have been achieved.	committee overview report presentation to committee	Director, Adult Services		May 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Youth Offending Service	• Scrutinise the findings of the pilot Full Joint Inspection of the Youth Offending Service. • To understand the causes of youth offending in Shropshire.	Final inspection report	Youth Offending Service	Recommendations Support the development of the service.	19 Sep 2018
Corporate parenting	• Receive an update on recent work to strengthen corporate parenting arrangements. • Make recommendations to further strengthen corporate parenting.	overview report presentation	Portfolio Holder, Children and Young People	Recommendations Support the development of the service.	19 Sep 2018
Education attainment	• Scrutinise education attainment in Shropshire over recent years • Identify any specific patterns or changes which need to be looked at in detail.	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve education attainment.	21 Nov 2018

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Shropshire Safeguarding Children Board Annual Report	• Provide an overview of the Safeguarding Children Board's work during the previous year. • Scrutinise changes to governance arrangements for the Safeguarding Children Board and Safeguarding Adults Board.	Shropshire Safeguarding Children Board Annual Report	Independent Chair, Safeguarding Children Board	Contribute to developing governance arrangements for safeguarding in Shropshire.	21 Nov 2018
Progress and impact of the delivery of the Ofsted Action Plan	• Scrutinise progress with the implementation of the Ofsted Action Plan and the benefits realised for children, young people and families in Shropshire.	overview report	Director, Children's Services	Provide assurance that the council is making good progress in implementing its action plan, delivering the required improvements.	30 Jan 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Employment and progression opportunities	Scrutinise current arrangements for people to enter into work and progression including apprenticeships and skills training. To include: • apprenticeships and skills training • young people's aspiration and progression, and how to retain young people in the county • older people in the workforce, including re-skilling and retired workers (post 50 workforce) mentoring, coaching • Access to apprenticeships for school staff.	overview report presentations	TBA		30 Jan 2019
Opportunities for Looked After Children and care leavers to achieve their potential	• Scrutiny of the implementation of the Looked After Children Plan and the delivery of improved outcomes. • Examine the availability and uptake of apprenticeships and employment, and housing support, and consider the benefits and impact.	Updated Looked After Children Plan overview report presentation	Director, Children's Services	Assurance that Shropshire Council is delivering better outcomes for looked after children and care leavers.	27 Mar 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
School improvement	• Scrutinise the impact of changes Shropshire Council's education improvement service.	overview report presentation	Director, Children's Services	Monitor the impacts of changes to the service and make any recommendations for change.	27 Mar 2019
Drug and alcohol services for young people	• Scrutinise the provision of drug and alcohol support services for young people				May 2019
Children's services performance dashboard	• Scrutinise safeguarding and early help performance. • Identify any specific patterns or changes which need to be looked at in detail.	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve safeguarding.	May 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Place shaping – balancing housing and economic growth	• Consider how housing development and economic growth activity are considered together	Report Include: • Infrastructure • Type and availability of housing across the county.	Head of Economic Growth	Ensure that the right homes are built in the right places for the workforce for current and future employers.	6 Sep 2018
Apprenticeships and	• To receive an update on work to maximise the benefit of the Apprenticeships Levy	Overview report Presentation	Chair of apprenticeships board		6 Sep 2018
Skills training	• To understand how skills training providers are responding to Shropshire's priorities for skills.	Overview report Presentation	Chair of business board		8 Nov 2018
Securing Investment in Shropshire	• To receive an update on how the council secures investment In Shropshire	Overview report Presentation	Head of Economic Growth		8 Nov 2018

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Place shaping – households and accessible green space	• Understand the value of accessible natural green space for health and wellbeing, how access could be maximised, and look at current patterns of availability.	overview report presentation map of current and proposed accessible green space in towns and villages		Development of open spaces that improve the liveability of towns and villages Ensure that open spaces maximise the opportunity for people Improve their health and wellbeing.	8 Nov 2018
Place shaping – maintaining a clean and attractive space	• Consider the development of the new Local Transport Plan and how it relates to the delivery of the Council's priorities.	overview report presentation	Head of Commissioning	Contribute to development of Local Transport Plan. Provide assurance that the plan contributes to housing and economic growth plans	31 Jan 2019
Local economic strategies	• Scrutinise draft local economic growth strategies	overview report presentation site visit	Head of Economic Growth		31 Jan 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Place shaping – diversification of the local economy	• Scrutinise progress with the delivery of the Council's Economic Growth Strategy, with particular focus on keys sectors, higher added value businesses, numbers of new jobs created, and new companies Shropshire in the key target sectors. • Consider progress in securing investment in the digital and health care sector.	overview report presentation	Head of Economic Growth	Ensure that housing, transport and built environment strategies effectively support economic growth. Provide assurance that the Economic Growth Strategy is delivering economic benefits.	28 March 2019
Highways winter service plan	• Understand the lesson learned from the previous winter maintenance plan. • Scrutinise planning for the winter period 2019-2020.	overview report presentation	Highways,Transport and Environment Commissioning Manager	Contribute to development of a winter service plan that ensure safe highways and protects vulnerable people.	Jul 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Local Plan and place plans	- Consider the revised Local Plan. - Scrutinise local place plans.	report Include overview of Local Plan and key changes to existing plan, including Green belt review	Head of Economic Growth	Assurance that the Local Plan support housing, transport and economic growth priorities.	Jul 2019

Appendix 2
Current and proposed task and finish groups

Title	Objectives	Next reporting
Welfare reform	- To ensure that the council's own systems and processes are optimised so it provides the best advice and temporary support to people who need it. - To understand how the council works with its partners to agree a common strategy Support people in greatest need. - To ensure that council resources are deployed wherever possible Support people into education, employment and training.	Performance Management Scrutiny Committee 12 September 2018
Roadworks and street works	Scrutinise how Shropshire Council: - has carried out recent major roads work and street works in Shrewsbury - plans work to deliver SITP and other major road works Minimise disruption - publicises planned road works to residents and businesses - co-ordinates scheduled street works with utility companies and private developers and - mitigates against and compensates for disruption to local businesses.	Cabinet 5 September 2018
Placements for looked after children	- Understand the profile of looked after children in Shropshire, and gain insight into the needs of the most complex children that we look after. - Learn about the private residential care market, and challenges the council faces when purchasing private residential care. - Understand the proposed model of residential care for Shropshire Council's most complex looked-after children. - Scrutinise these proposals to ensure that they are right solution for our looked after children.	Cabinet 5 September 2018

Title	Objectives	Next reporting
Reducing admissions through warmer homes	- Understand how warmer homes reduce hospital admissions and demand for social care support - Scrutinise the effectiveness of Keep Shropshire Warm - Scrutinise the role of registered social landlords in keeping homes warm - Understand how warmer homes are reducing delayed transfers of care - Explore the links between work to reduce falls and warmer homes	Health and Social Care Scrutiny Committee 19 November 2018
Community Transport	- To understand how community transport operates in Shropshire, and the demand for community transport services. - Identify how the community transport groups, the council, and other partners can work together to provide community transport to people in Shropshire who do not have access to public or private transport.	Communities Overview Committee 26 November 2018
Local Joint Committees	- To review the current design and delivery of the LJCs and use the evidence gathered Make a recommendation on whether they should continue or not. - If the recommendation is to continue, make further recommendations on the future design and delivery of the LJCs - If the recommendation is to cease, to design the withdrawal of the LJCs without undue impact on Shropshire Council members, town and parish councils, co-opted members or local residents. - To recommend how Shropshire Council should be working with partners, specifically town and parish councils to enable shared engagement, communications, accountability and governance within communities.	Communities Overview Committee Early 2019

Title	Objectives	Next reporting
Financial Strategy and Innovation and Income Generation	- To understand the process and activity stages required to develop the Financial Strategy 2018/19 to 2020/21. - To understand the factors contributing to the funding gaps including the additional pressures identified through the growth modelling exercise. - To consider and scrutinise the proposals and emerging plans aligned to the four pillars of the approach that are being developed. - To consider the direct and indirect impacts of proposals on service delivery across the Council. - To be able to complete specific pieces of work Identify and work up alternatives to emerging plans, including the feasibility of the alternative proposals. - To provide a mechanism to engage with communities, partners and providers. - To understand any possible risks and impacts on the Council's finances and the ability to deliver a balanced budget in future years. - Make evidence based recommendations and alternative proposals for future budget setting.	Performance Management Scrutiny Committee TBA
Road casualty reduction	- Further analyse statistics on people killed or seriously injured on roads in Shropshire. - Understand the causes of casualties. - Identify existing and potential local authority and partnership policies that can contribute to road casualty reduction.	TBA